**From** …………………………..

This is not a form or format. Please do not fill in the blanks and send.

Use this as a template. Write your own letter and get it typed, using this as a model/sample.

Self-attest all att documents.

Mobile No…………….

**To,**

Officer In Charge AGIF

560, Rao Tularam Marg

 Vasant Enclave, Vasant Vihar, New Delhi

 Delhi 110057

(Through Zila Sainik Board ………….)

**REQUEST FOR RECTIFICATION OF NOMINEE DETAILS**

**IN EXTENDED LIFE INSURANCE**

Respected Sir,

1. I am No………………………. Ex ……………………………….. I wish to bring the following matter to your notice for necessary action please.
2. My Extended Insurance Policy No. is ....................................................... dt..........................
3. I have noticed that the Nominee details are incorrectly recorded in the Policy Certificate.

|  |  |
| --- | --- |
| **Details Recorded in Certificate** | **Correct Details of Nominee** |
|  |  |

1. I submit that the above mistakes in the Policy Certificate may please be corrected.
2. I am enclosing copies of the following: -
3. PPO
4. Copy of AGIF Certificate.

Yours faithfully,

Place:

Date :

**RECOMMENDATIONS**

Place:

Date : (Secretary, Zila Sainik Board)