**From ……………………………….**

This is not a form or format. Please do not fill in the blanks and send.

Use this as a template. Write your own letter and get it typed, using this as a model/sample.

Self attest all att documents.

Mobile No……………..............

**To,**

|  |
| --- |
| …………….............. CPPC …………….............. …………….............. |

(Through Zila Sainik Board ………………..)

**REQUEST FOR CREDITING OF CORRECT PENSION**

Respected Sir,

1. Please ref PPO No……………………. and Bank A/c No…………………………..in ………… Branch of your bank.
2. My service details are as under: -
3. Dt of Discharge :
4. Qualifying service : ............ years ………………. months
5. Rank :
6. Trade Group :
7. I am in receipt of monthly pension in the account under ref. However, I am not getting the full entitlement as per my calculation details att.
8. I submit that my entitlement pension may please be worked out correctly and necessary action taken for crediting of correct monthly pension with arrears in my account.
9. The following documents are att
10. Calculation sheet of Pension as per my understanding.
11. Copy of PPO
12. Copy of pension slip for the month of ……………...

Yours faithfully,

Place:

Date :

Encl: (As above)

**Copy to:**

[**armyveteranscell@gmail.com**](mailto:armyveteranscell@gmail.com)

(by email from ZSB ………….) - For kind notice of Col ……………

**CALCULATINON SHEET OF PENSION**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PERSONAL PARTICULARS** | | | | | | | | | | | | | |
| Ser No | Date of Submitting details to ZSB Murshidabad | | No. Rk and Name of ESM | | Record Office | PDA (Bank CPPC) and Account No. | | | | | Pension Received in the previous month | | |
| (a) | (b) | | (c) | | (d) | (e) | | | | | (f) | | |
| 1 |  | |  | |  |  | | | | |  | | |
|  |  | |  | |  | | |  | |  | | |  |
| **CALCULATION OF PENSION** | | | | | | | | | | | | | |
| Length of Service as per PPO | | Rank at the time of Discharge | | Category (X/Y) | Basic Pension as per Concordance Table / Notional Pay as per PPO | | Adjustment for 7th CPC (Basic Pension as per table x 2.57) | | DR 34 % | | | Entitled Total Pension (not including Medical Allce) | |
| (g) | | (h) | | (j) | (k) | | (l) | | (m) | | | (n) | |
|  | |  | |  |  | |  | |  | | |  | |