**From …………………………**

This is not a form or format. Please do not fill in the blanks and send.

Use this as a template. Write your own letter and get it typed, using this as a model/sample.

Self attest all att documents.

Mobile No…………….

**To,**

……….. Records

……………………….

(Through Zila Sainik Board ……………)

**APPLICATION FOR CORRECTIONS IN DISCHARGE BOOK**

Respected Sir,

1. I, No…………………… Ex………………………….. was discharged on ………………. .
2. My discharge book has the following errors.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ser No.** | **Page No.** | **Item** | **Wrong Entry in Disch Book** | **Correct Details** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. Following documents are enclosed as proof of the correctness of the above.
2. Copy of Aadhar Card
3. Copy of discharge book
4. …………………………………
5. I am enclosing the original discharge book with this letter. I submit that the necessary corrections may please be carried out and it may be returned to me.

Yours faithfully,

Place:

Date :

**RECOMMENDATIONS**

Place:

Date : (Secretary, Zila Sainik Board)