**From ....................................**

This is not a form or format. Please do not fill in the blanks and send.

Use this as a template. Write your own letter and get it typed, using this as a model/sample.

Self-attest all att documents.

**Widow of ......................................**

Mobile No…………….

**To**

|  |
| --- |
| ………………………………………… …………………… |

(Through Zila Sainik Board …….)

**CHANGE OF NAME OF WIDOW IN SERVICE RECORDS/PPO**

Respected Sir,

1. I, ………………………..widow of No…………………… Ex………………………….. beg to state the following lines for your kind consideration.
2. My name is ……………………..and dt of birth is ………………….. In all civil documents these are recorded correctly. But in my Late husband’s PPO the name is recorded as …………………...
3. The reason for discrepancy may be that my husband did not check and correct my name at the time of publication of Pt II order of marriage.
4. Therefore, I wish to make the change of my name in PPO. After the correction, the full name shall be ……………………..
5. It is submitted that the necessary Pt II Order may please be published and details fwd to PCDA (Pension) Allahabad for publication of necessary Corrigendum PPO.
6. Following supporting documents are enclosed as proof of name.
7. Affidavit in original
8. Notification in two newspapers in original
9. Copy of Aadhar Card.
10. Declaration form
11. Copy of PPO

Yours faithfully,

Place:

Date :

**RECOMMENDATIONS**

Place:

Date : (Secretary, Zila Sainik Board)